



## Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

| 1 - Your organisation or group  |   |   |  |  |  |  |
|---|---|---|--|--|--|--|
| Name of organisation  | Marlborough Area Development Trust                  |   |  |  |  |  |
| Contact name  |   |   |  |  |  |  |
| Contact address   |   |   |  |  |  |  |
| Contact number  |   | e-mail  |  |  |  |  |
| Organisation type   | Not for profit organisation ⊠ Parish/town council □ |   |  |  |  |  |
|   | Other, please specify                               |   |  |  |  |  |
| 2 – Your project  |   |   |  |  |  |  |
| In which community area does your project take place? (Please give name – see section 3 of the grants pack) |   | Marlborough Community Area  |  |  |  |  |
| Does your town/parish council know about your project?  |   | Yes ⊠ No □  |  |  |  |  |
| What is your project?  Important: This section is limited to 300 characters only (inclusive of spaces).     |   | National Science & Engineering Week - Community Fair.   |  |  |  |  |
| Where will your project take place?   |   | St John's School, Granham Hill, Marlborough   |  |  |  |  |
| When will your project take place?  |   | 19 <sup>th</sup> March 2011   |  |  |  |  |
| How many people will benefit from your project?   |   | 1,500 +   |  |  |  |  |
| How does your project demonstrate a direct link to the community plan for your area?                        |   | Uses the new school for increased community participation events.  Provide transport to the event.  Encourages community involvement. |  |  |  |  |
| Please provide a reference/page no.   |   | 2.1, 5.5 & 8.5  |  |  |  |  |

| parish plans.  |                      |             | •                | e.g. Priorities set by your area board and   |  |  |
|--|----------------------|-------------|------------------|--|--|--|
| Local priorities of social inclusion, access to life-long learning, community participation and involvement will all be addressed and met by this project. Rural isolation is a real issue across the Marlborough Community Area. We shall seek to encourage inclusion by offering transport to the event.   |                      |             |                  |  |  |  |
|  |                      |             |                  |  |  |  |
| How did you discover there was a n community?  |                      | •           | •                | , , ,  |  |  |
| Important: Please do not type in par spaces)   | agraph               | ns – This   | section is lim   | ited to 1200 characters only (inclusive of   |  |  |
| National Science & Engineering Week runs at the school from 11 <sup>th</sup> to 18 <sup>th</sup> March with the theme of 'Communication'. There will be a wide variety of experiments and experiences taking place for the entire school, across many disciplines. Like other rural communities, Marlborough is experiencing widespread change reflecting technological developments in communication. Holding a Community Event on Saturday 19 <sup>th</sup> encourages and enables participation from the extended family & friends and welcomes people and visitors from across the Marlborough Community Area to share and join in all the exciting events and experiments on offer. |                      |             |                  |  |  |  |
|  |                      |             |                  |  |  |  |
|  |                      |             |                  |  |  |  |
|  |                      |             |                  |  |  |  |
|  |                      |             |                  |  |  |  |
| the theme of Transport Past, Present 8   | unity Fa<br>& Future | e. This at  | tracted around   | g National Science & Engineering week, with 1,500 people to the school and was achieved vent won 'Top Secondary Schooll Event in the |  |  |
| Country' from the National Science As  | sociatio             | n. We wi    | sh to run a simi | lar event in 2011 and have the support of a luntary organisations, already in place, e.g.  |  |  |
| Wiltshire Police & the Royal Mail. We  | are kee              | en to attra | act wider sponse | orship with the aim of making the event self-  |  |  |
|  |                      |             |                  | ool. A grant from MAB will enable the event to dest possible audience from all sectors of the  |  |  |
| community.   |                      |             |                  |  |  |  |
|  |                      |             |                  |  |  |  |
| 3 - Management   |                      |             |                  |  |  |  |
| How many people are involved in the Of these, how many are:  | e mana               | agement     | of your group    | /organisation?   |  |  |
| Over 50 years  | Male                 | 2           | Female           | 1  |  |  |
| 25 - 50 years  | Male                 | 3           | Female 2         |  |  |  |
| Under 25 years   | Male                 |             | Female           |  |  |  |
| Disabled People  | Male                 |             | Female           | 1  |  |  |
| Black and Minority Ethnic people   | Male                 |             | Female           |  |  |  |
|  |                      |             |                  |  |  |  |
| If your project is intended to continu   | ue aftei             | r the Wilt  | shire Council    | funding runs out, how will you continue to   |  |  |
| As this is the second event, we aim to   |                      |             |                  | 011, by growing the reputation of the Fair we es and organisations across the Community  |  |  |
| Area and beyond.   |                      |             |                  | ·  |  |  |

| If you were not awarded the full amount requested, what would be the impact on your project?  We would have to charge an admission fee, potentially therefore reducing the accessibility to lower income families and possibly reduce the amount of partipatory activities using disposable materials. |                  |     |            |  |  |
|--|------------------|-----|------------|--|--|
| How will you know whether your project has made a difference in the community?  As in 2010, we will be undertaking a thorough evaluation through questionnaires and interviews during and after the event. (Statistics from 2010 are available on request.)  |                  |     |            |  |  |
| Have you contacted Charities<br>Information Bureau for help with your<br>application/ to seek funding?   | Yes              | No  |            |  |  |
| To who have you applied for funding for this project (other than Wiltshire Council)?   | MADT & St John's | Sch | ool        |  |  |
| Have you been successful?  | Yes ⊠            | No  |            |  |  |
| Have you or do you intend to apply for a grant from another area board within this financial year?   | Yes              | No  |            |  |  |
| If yes, please state which ones.   |                  |     |            |  |  |
| Are you in receipt or anticipating other funding from Wiltshire Council for this project?  | Yes              | No  |            |  |  |
| 4 - Information relating to your last annual accounts (if applicable)  |                  |     |            |  |  |
| Year ending: 31  | Month: 03        |     | Year: 2010 |  |  |
| A - Total income:  | £21,000          |     |            |  |  |
| B - Minus total expenditure:   | £18,354          |     |            |  |  |
| Surplus/deficit for year: (A minus B)  | £2,646           |     |            |  |  |
| Free reserves held:  | £11,372          | _   |            |  |  |

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| 5 - Financial information  |  |   |           |              |  |  |
|--|--|---|-----------|--------------|--|--|
| Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc. |  | Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C) |           |              |  |  |
|  |  |   | P/C       |              |  |  |
| Advertising - Postcards  | <b>£</b> 404                           | Own fundraising/reserves  |           | <b>£</b> 400 |  |  |
| Advertising - local publications   | £117                                   |   |           | £            |  |  |
| Materials for experiments  | £1,000                                 | Parish/town council   |           | £            |  |  |
| Chemistry Lecture  | <b>£</b> 450                           |   |           | £            |  |  |
| Planetarium  | £445                                   | Trusts/foundations  |           | £            |  |  |
| Helium Canister & balloons   | £225                                   | Chemistry Society   |           | £400         |  |  |
| Prizes   | £200                                   | In kind   |           | £            |  |  |
|  | £                                      | St John's & MADT staff  | С         | £650         |  |  |
|  | £                                      | Other   |           | £            |  |  |
|  | £                                      |   |           | £            |  |  |
|  | £                                      |   |           | £            |  |  |
|  | £                                      |   |           | £            |  |  |
| Total Drainat Evananditura   | £2,841                                 | Total Draiget Income  |           |              |  |  |
| Total Project Expenditure  | £2,841                                 | Total Project Income  |           | £1,450       |  |  |
| Total project income B   |  | £1,450  |           |              |  |  |
| Total project expenditure A  |  | £2,841  |           |              |  |  |
| Project shortfall A – B  |  | £1,391  |           |              |  |  |
| Award sought from Wiltshire Council Area Board   |  | £1,391  |           |              |  |  |
| Bank Details   |  |   |           |              |  |  |
| Please give the name of the organisation account e.g. Barclays                           | NatWest                                |   |           |              |  |  |
| Please give the title name of the organis bank account e.g. current                      | The Marlborough Area Development Trust |   |           |              |  |  |
| 6 - Supporting information - Plea  | ase enclo                              | se the following documenta  | ation     |              |  |  |
| Enclosed (please tick)   |  |   |           |              |  |  |
| Written quotes including the one you are going to use     ■                              |  |   |           |              |  |  |
|  |  |   |           |              |  |  |
| Income and expenditure budget for current financial year                                 |  |   |           |              |  |  |
| Project budget (if applicable)   |  |   |           |              |  |  |
| ☐ Terms of reference/constitution/group rules  |  |   |           |              |  |  |
| Evidence of ownership/lease of buildi  | ngs and/or la                          | and   |           |              |  |  |
| For new groups, only the group's terms covering a period of 12 months is requir          |  | e and a projected income and ex   | penditure | e budget     |  |  |

| 7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following: |
|---|
| <ul> <li>a) How does your project work to either (a) promote equality and access to services/facilities, and/or<br/>(b) reduce disadvantage?</li> </ul>   |
| Fully accessible event which promotes the integration of the school with the wider community. Provides information and education in a fun and interesting way using experiments and experiences not usually available to those out of education.  |
| b) How does your project work to promote inclusion, participation and good community relations?   |
| This is one of the main purposes behind the event; to bring residents and visitors from across the entire community area into the school and its grounds for a fun and educational day out.   |
| c) Is your project targeted at a specific group? If yes, please tick any of the following which apply   |
| ☐ Under 25's ☐ Over 50's  |
| ☐ Mostly or all men/boys ☐ Mostly or all women/girls  |
| ☐ Specific minority ethnic groups (please state which groups)   |
| ☐ Specific faith groups (please state which groups)   |
| ☐ People/families on low income   |
| ☐ Other disadvantaged groups (please state which groups)  |
| 8 - Declaration (on behalf of organisation or group) – I confirm that   |
| ☑ I have read the funding criteria  |
| ☐ The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.  |
| ☑ If an award is received, I will complete and return an evaluation sheet.  |
| $oxed{oxed}$ That any other form of licence or approval for this project has been received prior to submission of this application.   |
| ☐ That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.    ☐ Child Protection    ☐ Public Liability Insurance  |
| ⊠ Equal opportunities   |
| ☐ Planning permission applied for (date)    or granted (date)   |
| oxtimes That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.  |
| $oxed{oxed}$ I give permission for press and media coverage by Wiltshire Council in relation to this project.   |
| Name: Date:   |
| Position in organisation:   |
| Please return your completed application to the appropriate Area Board Locality Team  |